

Chapter Four

ADMINISTRATION & FINANCE DIVISION

The Executive Director (Administration & Finance) directly reports to the Director General of MASL and is responsible for the overall operations of the Division.

1. PERSONNEL & ADMINISTRATION

The main functions of the personnel & Administration Unit are matters relating to Scheme of Recruitment, Recruitments, Confirmations, Promotions, Transfers and Retirements.

In addition, this unit deals with matters related to Labour Tribunal, Human Rights Commission, Parliamentary Commissioner for Administration (Ombudsman) and Trade Unions, including legal matters.

Provision of administration and personnel services to the operational divisions including the Mahaweli systems is also a responsibility of this unit.

Promotions of 235 employees into higher posts and higher grades under 22 categories and promotions into higher grades under 95 categories had been effected during the year.

The total strength of employees as at 31st December 2005 was 4750 including casual, trainees and contract employees.

II FINANCE

The allocation and expenditure figures for the year 2005, in respect of the MASL are given below.

							Rs.('000)	
Head	Project	Object Code	Description	Financing Category	Donor	Allocation	Expenditure	
344	3	1503	Recurrent Expenditure	11	GOSL	1,163,572	1,136,374	
	3	2201	Administration Capital	11	GOSL	213,900	187,078	
						1,377,472	1,323,452	
		4		Direct Foreign Aid Loan				
			2501	Udawalawe Left Bank	12	Japan	655,483	655,483
			2501	System C Upgrading Project	12	Japan	100,000	88,285
							755,483	743,768
		4		Reimbursable Foreign Aid (Loan)				
			2501	System B Left Bank	14	Saudi	112,000	80,610
			2501	Udawalawe Left Bank	14	Japan	510,000	392,177
			2501	System C Upgrading Project	14	Japan	375,000	318,687
			2712	System C (KF)	14	Kuwait	20,000	16,152
							1,017,000	807,626
		4		Reimbursable Foreign Aid(Grant)				
			2501	Village Self Help Learning Initiative Project	15	World Bank	20,500	20,129
		4		Counterpart Fund				
			2501	Dambulla Bakamuna Kalagahawela Road Project	16	Japanese Food Aid	200,000	200,000
							200,000	200,000
		4		Foreign Aid Related Domestic Fund				
			2501	System B Left Bank	17	GOSL	16,389	16,389
			2501	Udawalawe Left Bank	17	GOSL	349,128	305,003
			2501	System C Upgrading Project	17	GOSL	73,350	71,475
			2105	Mahaweli restructuring and Rehabilitation Project	17	GOSL	200,000	175,000
		2712	System C (KF)	17	GOSL	3,650	1,992	
		2501	Village Self Help Learning Initiative Project	17	GOSL	3,000	2,978	
						645,517	572,837	
			Total			4,015,972	3,667,812	

III MAHAWELI CENTRE

The objectives of the Mahaweli Centre are to create awareness among the general public of the Mahaweli Development Programme and its activities and achievements.

The programmes relating to educational and cultural aspects including information and media were conducted by the Mahaweli Centre under the purview of professional staff during the year.

Educational Programmes

During the year 2005, educational seminars were conducted in Mahaweli systems. Two courses in the field of Media Management and English Language were also conducted in the Mahaweli Centre during the year.

Cultural Programmes

Under the cultural revivalism programmes in Mahaweli systems, “Pinwath Paula” programme and “Gee Rasa Vinisa” programme which helped to develop the artistic enthusiasm of Mahaweli youths were effected during the year.

Under the literature enhancement programme launched by the Mahaweli Centre, collecting of information and data on Mahaweli Watershed conveyance system and the initial planning of compiling of Mahaweli atlas were completed. Besides, collecting of information on compilation of Polonnaruwa Book after independence.

Not only priorities have been given to the targetted programmes of farmer communities out of on going active programmes, but also the Mahawli centre is actively involved in developing of cultural and values of the farmer communities as well as promoting of creative skills of the Mahaweli youths (both male and female).

In order to promote the settler house economy, a course for Mahaweli women in the field of handicraft was effected during the year.

Those programmes specially help the youths in many ways to improve their artistic talents, personality, leadership ability and positive thinking thereby paving the way for cultural and religious revivals in Mahaweli areas.

Among other service provided by the Mahaweli Centre are its involvement in educational, publication and media activities relating to Mahaweli Centre Museum which depicts achievements of the Mahaweli Development Project and significance of one of ancient irrigation civilizations in the world.

For the purpose of activate the Mahaweli Centre as information centre, commencement of renovations to the Museum came into effect in 2005 and it is proposed to complete the renovations in the year 2006.

In addition, during the year 2005, the Mahaweli Centre has earned an income of Rs. 869,051.50 providing Auditorium facilities for Audio-Visual presentation programmes.

IV THE MAHAWELI SECURITY CORPS

The Mahaweli Security Corps was inaugurated by the Mahaweli Authority of Sri Lanka to provide security to the main reservoirs and other main infrastructure facilities completed under the Mahaweli Accelerated Programme.

The Mahaweli Security covers all Mahaweli systems and provide security to Mahaweli settler community areas, border villages, employees, VIPs and properties of Mahaweli Authority of Sri Lanka.

In addition to the main functions, this unit covers various ceremonies such as Mahaweli Games, Parades and the special occasions of the Mahaweli Projects. The MSC played a major role during “Mahaweli Prathiba 2005” held at the newly opened stadium at Gallalla in Pollonnaruwa covering security duties and presenting the Guard of Honour to Hon.Minister.

Also, a religious ceremony was held on 6th and 7th of August 2005 to commemorate the 20th anniversary of MSC with the participation of Hon. Minister of Agriculture, Irrigation, Environment and Mahaweli Development.

For ease of operational efficiency, the MSC formed 10 security areas. Each area is supervised by an area officer in the rank of senior security officer or Security officer who will report directly to the Director -MSC. 39 detachments are formed under these Security Areas. Detachments are categorized into large, medium and small depending on their importance and the number of personnel are deployed in each of them. Detachment Commanders are either Security Supervisors or Assistant Security Supervisors by rank. In addition to the security duties, these detachments are concerned about cash escorts, eviction of illicit encroachments and assisting RPMs, PDs, EICs in investigations.

The MSC security personnel are specially trained in Arms. They provide security as directed by the Head Office of MSC. All security measures are carried out by the Head Quarters as all detachments are linked to the Head Quarters through network of radio and telephone.

Providing security to the Mahaweli reservoirs and dams is a combined operation with the Army and the police. The Maduru Oya dam is specially guarded only by the MSC. Contingent rehearsals were carried out combined with the Army troops at main dams and reservoirs.

60 persons were recruited in September and October 2005 to fill the vacancies of MSC. Later, they underwent a training at Maduruoya, Jawatta and MSC Training School - Kotmale.

The total strength of security personnel as at 3^{1st} December, 2005 was 754 and the total strength of civil staff attached to the MSC as at 31st December, 2005 was 65.

The budgetary allocation and the actual expenditure incurred for the year 2005 are shown below.

Description	Budgetary Allocation	Expenditure
Recurrent Expenditure	174.487 million	165.495 million
Capital	5.4 million	4.227 million

V TRANSPORT AND MAINTENANCE

This unit is responsible for operation and maintenance of vehicles belonging to Mahaweli Authority of Sri Lanka. In addition, this unit deals with work related to maintenance of MASL owned buildings in Colombo including the supervision of work pertaining to sanitary services and Landscaping.

Other responsibilities of the unit are allocation of vehicles among officials, repairs to vehicles and office equipment, preparation of monthly returns including fuel reports in respect of vehicles, sale of unserviceable vehicles and scrap items following the Government Tender Procedures. Settlement of monthly bills of electricity, water, telephones and assessment taxes.